

Creative Communities Scheme - September/October 2026

Form Preview

Eligibility

* indicates a required field

If you need to contact us throughout the application process, please quote the application number below:

Application Number

This field is read only.

Privacy and Information

Whakatāne District Council collects information provided throughout the funding process, for the purpose of effectively administering our community grants and funding programme.

Information is shared with relevant Whakatāne District Council staff, our Community Funding Committee, and third-party organisations who sponsor specific funds. Information may be shared with other members or staff of your organisation (if the application is on behalf of an organisation) where it is deemed necessary for the effective administration of our funding programme.

To maintain transparency, summaries and outcomes of applications are reported in Community Funding Committee [meeting agendas and minutes](#).

Whakatāne District Council is committed to managing information responsibly. Whakatāne District Council's full [Privacy Policy is available on our website](#).

The Creative Communities Scheme

The Creative Communities Scheme champions local arts projects.

Sponsored by Creative NZ, the Creative Communities Scheme funds local and community arts-centered projects, events, festivals, exhibitions, installations, workshops and performances. This scheme encourages arts and culture to become a part of everyday life.

What can't get Creative Communities Scheme funding?

- Projects that mainly support goals outside of the local arts sector, e.g. health, wellbeing, fitness, environmental initiatives, and commercial ventures.
- Ongoing administration or personnel costs for organisations, projects that develop permanent facilities and buildings, and equipment costs.
- Activities where the main purpose is fundraising.

For more information on what's eligible, check out Creative NZ's [Application Guide](#)

We are currently accepting applications up to \$5000. If you would like to apply for more than \$5000, contact the Community Funding Advisor at grants@whakatane.govt.nz

Incomplete applications, and/or applications submitted after the closing date, will not be considered.

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Information For Applicants:

Before completing this form, you should have read the Guidelines for the Creative Communities Fund:

[Creative Communities Scheme Guidelines](#)

Whakatāne District Council requires all applicants to abide by a set of Terms and Conditions if they receive a grant from us:

[Community Grants and Funding - Terms and Conditions for Grant Recipients](#)

If you have any questions, please contact the Community Funding Advisor at grants@whakatane.govt.nz

Confirmation Of Eligibility

I/we confirm that:

1. I/we have read and understood the [guidelines for the Creative Communities Scheme](#)
2. I/we are not applying for anything Whakatāne District Council cannot fund, including wages, salaries, and retrospective funding.
3. The project/activity I/we are applying for funding for directly benefits the Whakatāne District.
4. I/we will abide by [the Terms and Conditions for Grant Recipients](#) if I/we receive a grant.

I confirm all statements above are true and correct. *

☐ Yes

Contact Details

*** indicates a required field**

Type Of Application

Are you applying as an individual, or on behalf of an organisation? *

☐ Individual ☐ Organisation

Organisation Name

First Name

Last Name

Primary Contact Person

Please fill in the contact details of the best person to contact about this application.

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The Primary Contact Person should be the person who fills out this form.

Name: *

First Name

Last Name

Position In Organisation (If Applicable):

Email: *

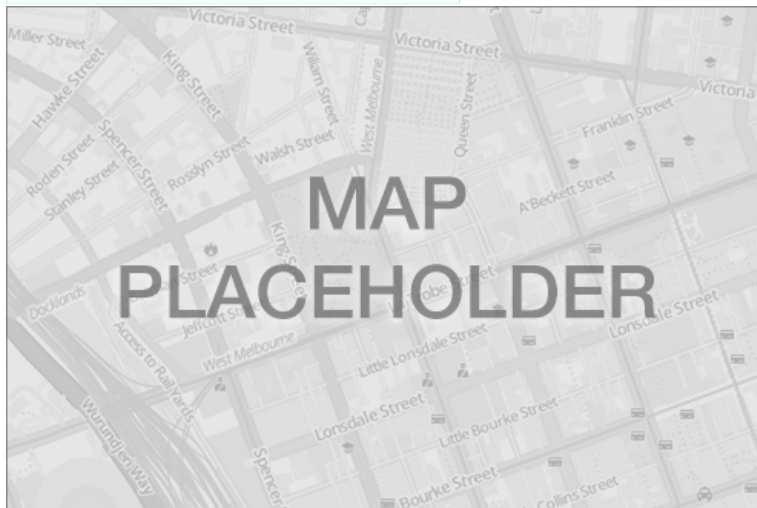
Must be an email address.

Phone Number: *

Must be a New Zealand phone number.

Main Address: *

Address



Address Line 1, State/Province, and Postcode are required.

Postal Address (If Different From Main Address):

Address

Website (If applicable):

Must be a URL.

Secondary Contact Person

Please give a back-up contact person if the Primary Contact Person is not available.

Name *

First Name

Last Name

Email *

Must be an email address.

Phone Number *

Must be a New Zealand phone number.

Proposal Details

* indicates a required field

Project Title *

Must be no more than 20 words.

Provide a short name for the project/event you are seeking funding for.

Project Summary

We recommend you read all the questions on this page before you type your answers, to avoid having to repeat yourself.

Provide a short summary/overview of your project/event: *

If this project will involve participation from another group or organisation, please outline who they are and how they will be involved, in addition to your summary.

What are your goals for this project? What do you hope to achieve? *

How would this project benefit people in the Whakatane District? *

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If there is any additional information you would like us to know about your proposal, write it here:

Participants and Audience

- **Active participants** are the people involved in making and presenting an artwork or performance, or running and attending a workshop.
- **Viewers or audience members** are the people who come to see the finished work or a presentation.
- If your project is presented in a public space, only include the people who specifically come to see the art work or performance in the number of viewers/audience members. Please do not include casual passers-by.

Please note, if your application is successful you will need to provide the **actual** number of active participants and viewers/ audience members in your project completion report.

Estimated number of active project participants *

Must be a number.

Estimated number of anticipated viewers or audience members *

Must be a number.

Proposal Dates

Estimate the start and end date here. If not confirmed, provide your best guess.

We are unable to provide funding for projects and activities that take place before the Community Funding Committee meeting on the 21st of October

Anticipated start date *

Must be a date and no earlier than 21/10/2026.

Anticipated end date *

Must be a date and no earlier than 21/10/2026.

Art Focus

Please select the type of art form and activity that is **most** closely connected to your project.

There is a 'definitions' section included in [Creative NZ's application guide.](#)

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Which art form and/or cultural practise is your proposed project most connected to? *

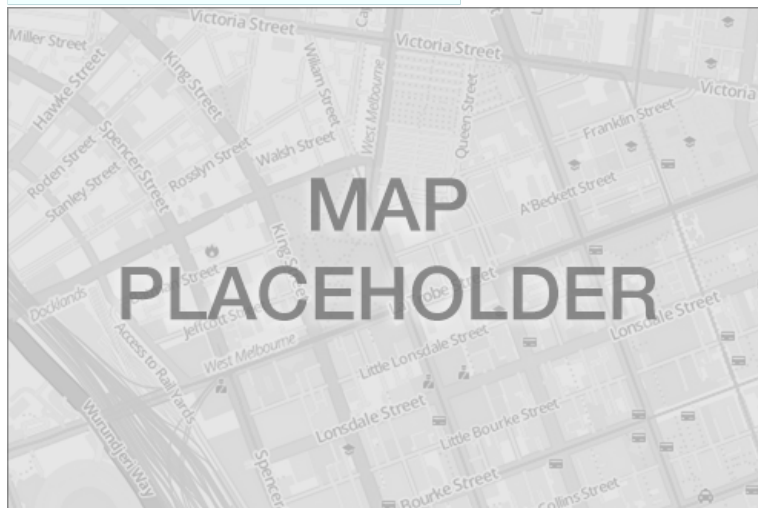
- | | | |
|---|------------------------------------|---|
| ☐ Craft/Object Art | ☐ Music | ☐ Theatre |
| ☐ Dance | ☐ Maori Arts | ☐ Visual Arts |
| ☐ Inter-Arts (Hybrid Art Forms) | ☐ Pacific Arts | ☐ Mutli-Art Form (Including Film) |
| ☐ Literature | | |

Which activity most closely describes your project type? *

- ☐ Creation only - for projects which focus on making an artwork but not performing or exhibiting in public, eg a community weaving group, focusing on weaving, dyeing, textile weaving and up-cycling, requesting funding for materials and venue costs.
- ☐ Creation and presentation - for projects which include both creating and performing or exhibiting to the public, eg local youth crafting and painting life-size figures of the World Cup teams to exhibit at the gateway of their town.
- ☐ Performance (presentation only) - for the presentation of performing arts only (e.g. theatre, kapa haka, dance, music).
- ☐ Exhibitions - for the exhibition or presentation of visual arts or non-performing arts only (e.g. a display of tivaevae by local artists).
- ☐ Workshop - any form of training (e.g. a wānanga in raranga or a programme of contemporary dance workshops).

Where will your project be held? *

Address



Address Line 1, Suburb, and Town/City are required.

Proposal Details

Funding criteria definitions:

- **Access and Participation:** Create opportunities for local communities to engage with, and participate in local arts activities
- **Diversity:** Support the diverse artistic cultural traditions of local communities

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- **Young people:** Enable young people (under 18 years of age) to engage with and participate in the arts

Please select the group/criteria most connected to the project you're are proposing: *

- ☐ Access and Participation ☐ Diversity ☐ Young People
- Only one can be selected

How will your project deliver to your selected group/criteria? *

Please select your ethnicity. You are able to indicate more than one ethnic group. *

- | | | |
|--|---|--|
| ☐ NZ Pākehā | ☐ Asian | ☐ African |
| ☐ NZ Māori | ☐ Middle Eastern | ☐ Latin American |
| ☐ Pacific Peoples | ☐ European | ☐ Other: <input type="text"/> |

At least 1 choice must be selected.

Select your ethnicity only - Do not select the ethnicities of anyone you are applying on behalf of.

Support Material And Previous Work

Use this optional section to upload examples of work you've done in the past, to attach any letters of support you have or to attach other supporting documents, (such as CV's of artists you are working with).

Attach a file:

What is highly likely to happen if you aren't awarded funding, or are awarded a smaller amount than requested? Tick all that apply: *

- ☐ The project/programme will not go ahead.
- ☐ The project/programme will be delayed.
- ☐ The project/programme will be scaled down and may have a reduced impact.
- ☐ I/we will seek other sources of funding (including grants, fundraising, and private donations).
- ☐ I/we will seek non-financial support (including volunteer help, in-kind contributions, and support from other organisations).
- ☐ There will be an added cost to project/programme participants.
- ☐ More of the resources I/we already have will be used to support this project/programme.
- ☐ Things outside of this project/programme will be negatively affected, including funds being diverted from other projects, other projects being postponed/cancelled.
- ☐ The project/programme will go ahead as described.
- ☐ Other:

The combined amount of funding requested by all applicants often exceeds the amount of funding we have to distribute.

Proposal Budget

* indicates a required field

GST

Below this section, there is a table to fill out what items you will use funding for.

How you fill out this section depends on whether or not your organisation is registered for GST.

If your organisation is not registered for GST:

Put the *GST inclusive amount (the full amount)* when you list the cost of items in the table below, and the *GST inclusive amount* in the total amount of funding you request.

If you are approved for funding, you will be paid the exact amount allocated to you by the Community Funding Committee. This is done through a bank transfer.

If your organisation is registered for GST:

Put the *GST exclusive amount* when you list the cost of the items in the table below, and the *GST exclusive amount* in the total amount of funding you request.

If you are approved for funding, you will be paid the amount allocated to you by the Community Funding Committee, *plus GST*. You will need to provide an invoice to us for the amount allocated by the Committee, with GST added to it.

Is your organisation registered for GST? *

- ☐ Yes - Organisation is GST registered
- ☐ No - Organisation is not GST registered

Project Costs

Fill in this table with all of the items you are requesting funding for. E.g. materials, equipment costs/hire, event costs.

Use the "Evidence Of Costs" column to attach quotes, invoices, screenshots, or receipts for similar items, for the expenses you are listing.

Item	Cost	Evidence of Costs
List specific items funding will be spent on.	Estimate the cost of those items.	

Project Income

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If you expect to be receiving an income from your project (for example, ticket sales, product or art sales, or fundraising) include an estimate of that income.

If you also have other sources of income, for or related to this project, include that income here. This includes donations and grants. *You do not need to include donations and grants that aren't directly related to your project.*

Do not include the amount you are asking for in this application.

Income Description	Income Amount

Total Project Costs

This number/amount is calculated.

Total Project Income

This number/amount is calculated.

Total Funding Shortfall (Total Project Costs minus Total Project Income)

This number/amount is calculated.

Total Amount Requested *

Must be a dollar amount and no more than 5000.

What is the total financial support you are requesting in this application?

Organisation Details

* indicates a required field

Do you have a NZBN (New Zealand Business Number) or a CRN (Charity Registration Number)? *

☐ NZBN

☐ CRN

☐ Neither

NZBN

The NZBN provided will be used to look up the following information. Click Lookup above to check that you have entered the NZBN correctly.

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New Zealand Companies Register Information

NZBN

Entity Name

Registration Date

Entity Status

Entity Type

Registered Address

Office Address

Must be formatted correctly.

CRN

The Charity Registration Number provided will be used to look up the following information. Click Lookup above to check that you have entered the Charity Registration Number correctly.

New Zealand Charities Register Information

Charity Registration

Number

Organisation Name

Other Names

Status

Street Address

Postal Address

Telephone

Fax

Email

Website

Date Registered

Must be formatted correctly.

Financial Details

* indicates a required field

Attach a copy of your most recent Annual Report

This Annual Report must include a summary of your financial position.

If your organisation does not produce an Annual Report, or you are a new organisation, please provide us with a Financial Statement less than 6 months old.

This may be a Profit and Loss Statement, a Financial Performance Statement, a Balance Sheet, or similar document showing your organisation's finances.

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*

Attach a file:

Does your organisation have over \$50,000 in cash assets? *

☐ Yes

☐ No

If your organisation has over \$50,000 in cash assets, use this section to explain what costs, or projects, those funds are reserved for:

Have you received funding from the Whakatane District Council in the past three years? *

☐ Yes

☐ No

This includes funding from our Community Board Discretionary Fund

Use this section to list any funding you have received from the Whakatane District Council in the past three years:

Include any funding you have received from Community Boards for the past three years.

Type of Funding/Grant:	Amount of Funding:	Year Recieved:

Bank Account Details

Use this section to attach proof of you/your organisation's bank account. If you are awarded funding, this is the bank account we will deposit your funding into.

This proof of account could be a bank deposit slip, a letter from your bank confirming your details, a bank statement, or a similar document. If you are applying on behalf of an organisation, this bank account should be in your organisation's name.

We are unable to accept screenshots of banking apps as proof of account.

Proof of Bank Account: *

Attach a file:

Presentation

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* indicates a required field

Would you like to give a 5-10 minute presentation, about your application, to the Community Funding Committee? *

☐ Yes ☐ No

The Community Funding Committee is scheduled to meet on the 21st of October at 9am

When you present to the Community Funding Committee, would you like to show a presentation (or PowerPoint) on screen? *

☐ Yes ☐ No ☐ Other:

Certification And Feedback

* indicates a required field

Confirmation Of Authority

I confirm I am authorised to act on behalf of my organisation: *

☐ Yes

Confirmation Of Information

Name: *

First Name

Last Name

To the best of my knowledge, the information I have given in this form is true and correct: *

☐ Yes

Funding Updates

Would you like to be added to our mailing list and be notified when our funds open for applications?

☐ Yes

☐ No

Applicant Feedback

How long did it take to complete this application form?

☐ Less than 30 Minutes ☐ Between 30 Minutes and 2 Hours ☐ Between 2 and 4 Hours ☐ More than 4 Hours

How difficult was our application process?

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- ☐ Very Easy ☐ Reasonably Easy ☐ Neither Easy or Difficult ☐ Reasonably Difficult ☐ Very Difficult

How did you find out about this fund?

- ☐ Email/Council Mailout ☐ Radio Advertising ☐ Word of Mouth ☐ Other:
- ☐ Social Media ☐ Newspaper Advert ☐ Council Website

Do you have any suggestions or comments about our application process? What should we do differently next time?

Word count: